



## **Minutes of the Grinnell City Council Meeting Monday, June 6, 2005**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4<sup>th</sup> Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, June 6, 2005. Mayor Canfield presided. Members present included: White, McNaul, Wilson, Elliott, Worley, Witt.

The City Council acknowledged Councilman White's birthday.

### **PERFECTING AND APPROVAL OF AGENDA:**

Moved by WHITE, second by MCNAUL, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: White, McNaul, Wilson, Witt, Worley, Elliott. Motion carried.

### **CONSENT AGENDA:**

- A. Previous minutes as drafted from the Monday, May 16, 2005 Regular Session.
- B. Approval of the Transfer Application submitted by Grinnell College for an event to be held at 1114 10<sup>th</sup> Avenue (on campus) on July 16, 2005.

### **APPROVAL OF THE CLAIMS:**

Moved by WHITE, second by MCNAUL, to approve the claims as presented. Roll Call Vote: Ayes: White, McNaul, Witt, Worley, Elliott, Wilson. Motion carried.

### **COMMUNICATIONS/MEETING MINUTES:**

- A. Finance Committee: May 16, 2005
- B. Planning Committee: May 16, 2005
- C. Public Works and Grounds Committee: May 16, 2005
- D. Hotel/Motel Tax Committee: May Financials
- E. Memorial Commission: April 19, 2005
- F. Stewart Library: May 24, 2005
- G. Grinnell Renaissance: May 24, 2005, April/May Financials
- H. Tourism: May 18, 2005
- I. Housing Authority: FY05 Annual Report
- J. Miscellaneous Correspondence: KGRN – 4<sup>th</sup> of July Fireworks, Mediacom – addition of channels (depending on equipment and service levels).

### **COMMITTEE BUSINESS:**

#### **A. Report from the Finance Committee**

- Review of the opinion presented by the city attorney in regard to conflict of interest.

White explained that the opinion clarified the council member participation on the Renaissance Board, however, they must further review participation in other community organizations. The review will be completed by the next council meeting.

- Review of the CDBG housing agreements.

Moved by WHITE, second by ELLIOTT to approve and adopt Resolution No. 2796: "A RESOLUTION TO APPROVE THE CITY OF GRINNELL ADMINISTRATIVE COST WITH REGION 6 PLANNING COMMISSION FOR THE GRINNELL HOUSING REHABILITATION PROJECT." Roll Call Vote: Ayes: White, Elliott, Wilson, McNaul, Witt, Worley. Motion carried.

- Review of the Region 6 Peoplesides Transit Agreements.

Moved by WHITE, second by ELLIOTT to proceed with the Region 6 Peopleside Transit contract with the increase in fare coming from the Campbell Fund. Roll Call Vote: Ayes: White, Elliott, Worley, Witt, Wilson, McNaul. Motion carried.

- Review of the request to eliminate payment of rent by MICA for use of the Veteran's Memorial Building.

The committee referred the request to the Veteran's Memorial Commission.

- Review of the policy for preparing meeting agendas.

The final policy will be included on the next council meeting agenda.

- Discussion in regard to the Jeld-Wen CEBA award.

The City has signed the contract and it has been forwarded to Jeld-Wen.

- Review of the requests for assistance from the Campbell Fund.

Approved by the committee as presented.

White reviewed a request from Mr. Jack Robertson for the waiving of solid waste fees for the Christian Science Church. The committee re-confirmed that the Christian Science Church will be responsible for paying solid waste fees as billed.

White presented councilman Wilson's proposal that the City enter into discussion with other communities and the county to consider implementing a one cent sales tax.

#### B. Report from the Planning Committee.

- Discussion with the Waterford Group in regard to the landscape easement.

The Waterford Group will be meeting to formulate a final site plan for review by the committee.

- Discussion in regard to the ordinance proposed to prohibit scavenging of garbage, refuse, rubbish or recycling material that has been placed in bags or containers for disposal.

This item was tabled until the next committee meeting.

- Discussion in regard to the proposed voluntary annexations for Highway 146 South.

Worley commented that city staff continues to work on voluntary annexations.

- Discussion of the Highway 146 Corridor long range planning.

The committee will schedule a separate meeting to discuss their vision for the Highway 146 corridor. A community meeting will be scheduled at a later date.

- Update in regard to the Poweshiek County request for sharing of zoning administrator services.

The committee has requested clarification on how much time and what would be needed to properly train an individual hired by the county.

C. Report from Public Works & Grounds Committee

- Review of the agreement between the Iowa Department of Transportation and the City of Grinnell in regard to the Trailhead Project.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2797: "A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE IOWA DEPARTMENT OF TRANSPORTATION AGREEMENT FOR A TRANSPORTATION ENHANCEMENT PROGRAM PROJECT." Roll Call Vote: Ayes: Elliott, Witt, McNaul, White, Wilson, Worley. Motion carried.

- Review of Change Order No. 1 in regard to the Final Clarifier Project extending the contract completion date to May 31, 2005.

Moved by ELLIOTT, second by MCNAUL, to approved and adopt Resolution No. 2798: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH WENDLER ENGINEERING OF SOUTH AMANA, IOWA TO EXTEND THE CONTRACT DATE 32 DAYS FOR THE FINAL CLARIFIER TROUGH REPLACEMENT PROJECT." Roll Call Vote: Ayes: Elliott, McNaul, Wilson, White, Worely, Witt. Motion carried.

- Review of Pay Request No. 3 in regard to the Final Clarifier Project in the amount of \$9,453.45.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2799: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 3 IN THE AMOUNT OF \$9,453.45 TO WENDLER ENGINEERING AND CONS., INC. OF SOUTH AMANA, IOWA FOR WORK COMPLETED ON THE FINAL CLARIFIER TROUGH REPLACEMENT PROJECT." Roll Call Vote: Ayes: Elliott, McNaul, Worley Witt, Wilson, White. Motion carried.

- Review of Pay Request No. 3 in regard to the Compost Facility Project in the amount of \$66,099.72.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2800: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 3 IN THE AMOUNT OF \$66,099.72 TO SCHOON CONSTRUCTION OF GRINNELL, IOWA FOR WORK COMPLETED ON THE COMPOST FACILITY." Roll Call Vote: Ayes: Elliott, McNaul, Witt, White Wilson, Worley. Motion carried.

- Review of Pay Request No. 2 in regard to the Farmhand Lift Station Improvements in the amount of \$27,510.10.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2801: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 2 IN THE AMOUNT OF \$27,510.10 TO SYNERGY CONTRACTING OF ANKENY, IOWA FOR WORK COMPLETED ON THE FARMHAND LIFT STATION IMPROVEMENTS." Roll Call Vote: Ayes: Elliott, Witt, Worley, White McNaul, Wilson. Motion carried.

- Recommendation in regard to final acceptance of the Farmhand Lift Station Improvements.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2802: "RESOLUTION ACCEPTING WORK – FARMHAND LIFT STATION IMPROVEMENTS." Roll Call Vote: Ayes: Elliott, Witt, McNaul, White, Wilson, Worley. Motion carried.

- Review of the request submitted by Randy Davis in regard to the used of Lion's Park on June 25, and June 26, 2005, for the National Multiple Sclerosis Society of Iowa Chapter 5 MS 150 Bike Tour.

Mr. Randy Davis presented the details of the event which will be open to the public and will be used to raise money for Multiple Sclerosis and to increase public awareness. They are requesting the use of Lion's Park to allow camping for the bike riders and the use of the showers at the pool. The event will be held on June 25, 2005, and will feature a band, which will start after dinner. The music level will be enforced according to local standards, which will require the music to be turned down at 10:00 pm. If no complaints are received, the music will end at 12:00 am.

Moved by ELLIOTT, second by MCNAUL, to approve the use of city facilities for the Multiple Sclerosis Bike Ride. Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley, Witt. Motion carried.

- Review of Pay Request No. 4 in regard to the South Highway 146 Water Main Project in the amount of \$448.40.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2803: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 4 IN THE AMOUNT OF \$448.40 TO SYNERGY CONTRACTING OF ANKENY, IOWA FOR WORK COMPLETED ON THE SOUTH HIGHWAY 146 WATER MAIN PROJECT." Roll Call Vote: Ayes: Elliott, Witt, Wilson, McNaul, White, Worley. Motion carried.

- Recommendation in regard to final acceptance of the South Highway 146 Water Main Project.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2804: "RESOLUTION ACCEPTING WORK – SOUTH HIGHWAY 146 WATER MAIN PROJECT." Roll Call Vote: Ayes: Elliott, Witt, Wilson, McNaul, White, Worley. Motion carried.

- Review of the Application to Perform Work Within State Highway Right-of Way submitted by Friendship Manor Care Centre.

Moved by ELLIOTT, second by MCNAUL, to approve the Application to Perform Work Within State Highway Right-of Way submitted by Friendship Manor Care Centre. Roll Call Vote: Ayes: Elliott, McNaul, White Wilson, Witt, Worley. Motion carried.

- Review of the request submitted by the Grinnell Rotary Club in regard to the closure of the southbound lane of Park Street from 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue for the Chicken Barbecue.

Moved by ELLIOTT, second by WITT, to approve the closure of Park Street as presented by the Grinnell Rotary Club. Roll Call Vote: Ayes: Elliott, Witt Nays: Wilson, White, McNaul, Worley. Motion failed.

Moved by WHITE, second by Worley, to have the Grinnell Police Chief map out the route for the Grinnell Rotary Club Chicken Barbecue. Roll Call Vote: Ayes: White, Worley, Witt, Wilson, Elliott, McNaul. Motion carried.

- Review of the educational information prepared for distribution in regard to the new compost facility.

A brochure is being produced and will be ready to presented at the next council meeting.

- Discussion of the supplemental agreement for maintenance of primary roads in municipalities.

Moved by ELLIOTT, second by WITT, to accept and approve the supplemental agreement with Iowa Department of Transportation for maintenance of primary roads in municipalities. Roll Call Vote: Elliott, Witt, McNaul, Wilson, White, Worley. Motion carried.

- Discuss electronic waste collection and recycling.

Elliott defined electronic waste (e-waste) as computers, printers, monitors, and other electronic equipment. Research is being completed to determine how the city may implement a proper e-waste disposal event.

- Reconsideration of request from Windsor Manor Assisted Living Facility / H.R. Green Company concerning water main improvements at Pearl Street and Marvin Avenue.

Moved by ELLIOTT, second by WHITE, to spend \$25,000.00 toward assisting Windsor Manor with water main improvements at Pearl Street and Marvin Avenue. Roll Call Vote: Ayes: Elliott, White, Worley, Wilson, McNaul, Witt. Motion carried.

- Discussion of the maintenance of trees in the South Highway 146 right-of-way adjacent to the Super 8 Motel.

The committee referred this to the Planning Committee for review.

- Update in regard to Brian Cook's Eagle Scout project.

Elliott commented that the scope of the project has been changed from constructing a fishing pier to the revitalization of the bridge at Arbor Lake.

Move by ELLIOTT, second by WITT, to approve the change in the project to the revitalization of the bridge at Arbor Lake requiring Mr. Cook to work with city staff to complete the project. Roll Call Vote: Ayes: Elliott, Witt, Worley, Wilson. McNaul, White. Motion carried.

The following items were tabled:

Review of the Highway 146 South – 2005 Water Connection Fee Ordinance.

Review of the Farmhand Lift Station Connection Fee Ordinance.

Discuss possible imposition of fire service protection fees for properties in the city of Grinnell that are served by public water mains for fire protection but do not have connections to the system for potable water and receive this service from rural water.

Update in regard to improvements to handicap accessible entrances at the Community Center and Memorial Building.

D. Mayor's Committee Appointment Recommendations:

The Mayor continues to work on this item.

NEW BUSINESS:

- A. Schedule a public hearing for the disposal of a 1961 Howe – Duplex Defender Fire Truck for Monday, June 20, 2005 at 7:00 pm receiving bids until Wednesday, June 15, 2005 at 4:00 pm.

Moved by MCNAUL, second by WORLEY to schedule a public hearing for the disposal of a 1961 Howe – Duplex Defender Fire Truck for Monday, June 20, 2005 at 7:00 pm receiving bids until Wednesday, June 15, 2005 at 4:00 pm. Roll Call Vote: Ayes: McNaul, Worley, Wilson, White, Will, Elliott. Motion carried.

FIRST READING OF THE ORDINANCE:

The reading of Ordinance No. 1252: "AN ORDINANCE AMENDING CHAPTER 18.5, "SOLID WASTE", OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO PROHIBIT SCAVENGING OF GARBAGE, REFUSE, RUBBISH OR RECYCLING MATERIAL THAT HAS BEEN PLACED IN A DESIGNATED CONTAINER OR RECEPTACLE FOR DISPOSAL" has been tabled.

FINAL READING OF THE ORDINANCES:

Moved by ELLIOTT, second by MCNAUL, to conduct the second reading of Ordinance No. 1250: "AN ORDINANCE AMENDING CHAPTER 1, "GENERAL PROVISIONS", OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO PROVIDE FOR THE USE OF SIMPLE MISDEMEANOR CITATIONS, PUNISHABLE BY CRIMINAL PENALTIES AS PERMITTED BY THE IOWA CODE, FOR VIOLATIONS OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA." Roll Call Vote: Ayes: Elliott, McNaul, Wilson, White, Worley, Witt. Motion carried.

Moved by ELLIOTT, second by MCNAUL, to conduct the second reading of Ordinance No. 1251: "AN ORDINANCE AMENDING CHAPTER 13, ARTICLE IV, "PARKING", OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO ESTABLISH A PARKING PERMIT SYSTEM AND DESIGNATE AN AREA WITHIN THE CITY OF TO ALLOW PERMIT PARKING AND PROVIDE PENALTIES FOR VIOLATION OF THE PERMIT PARKING." Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, Wilson, White. Motion carried.

#### APPROVAL AND ADOPTION OF THE RESOLUTIONS:

Moved by WORLEY, second by WHITE, to approve and adopt Resolution No. 2805: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Leo Lease and Barbara Estapa, 6 Melrose Place.)" Roll Call Vote: Ayes: Worley, White, Wilson, Witt, Elliott, McNaul. Motion carried.

Moved by WORLEY, second by WHITE, to approve and adopt Resolution No. 2806: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (John and Karen Rupe, 1014 Reed Street.)" Roll Call Vote: Ayes: Worley, White, Witt, McNaul, Wilson, Elliott. Motion carried.

INQUIRIES: None.

#### REPORT FROM THE CITY MANAGER:

Behrens informed the Council that a work session will be held June 22, 2005, in regard to the implementation of storm water utility. A preconstruction meeting will be held on June 22, 2005, for the airport security fence project, and the city is waiting for approval from the Federal Aviation Administration on the Automatic Weather Observation System.

There will be a meeting in regard to the progress of the Central Business District reconstruction every Tuesday at 11:00 a.m. The project has experienced some sanitary sewer service failures due to the system being fragile. The contractor was not at fault. The water main break affecting the Memorial Building was due to contractor error.

The pre-construction meeting has been held for the 8<sup>th</sup> Avenue water main project and the 10<sup>th</sup> avenue paving will begin in two weeks.

The Arbor Lake Committee will be meeting Tuesday at 11:00 a.m. to decide the distribution of the remaining grant funds.

#### ADJOURN:

Moved by MCNAUL, second by ELLIOTT to adjourn this regular session of the Grinnell City Council at 8:15 pm. Vote: (6) ayes, motion carried.

ATTEST:

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Gordon Canfield, Mayor

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Cassandra R. Hage, City Clerk